



Competency Attainment Program

Fidelity Tool

The Competency Attainment Fidelity Tool is referenced by the Central Care Coordinator to ensure quality of care and adherence to CAP guidelines and time frames. It is completed **at least monthly** for each case and submitted to Damar's PQI Department for review and scoring.

Client Name:	
Central Coordinator:	
Primary Provider of CAP:	
Supervisor:	
Psychologist:	
Date:	

INDICATOR	DUE DATE	DATE ACCOMPLISHED	NOTES/FOLLOW UP
Order for CAS Received/Assessments:			
Competency Evaluations Received from Court:			
CAS Plan Submitted to Court within 15 Days of Receiving Eval:			
Court Approved CAS Plan:			
Initial Contact Within 7-Days of Approval:			
Phase 1 Completed Within 14 Days:			
Monthly Report Submitted & LOC/Competency Determination:			
Phase II Completed Within 30 Days:			

INDICATOR	DUE DATE	DATE ACCOMPLISHED	NOTES/FOLLOW UP
Phase III Completed Within 40 Days:			
Phase IV Completed Within 60 Days:			
Monthly Report Submitted & LOC/Competency Determination:			
Phase V Completed Within 80 Days:			
Phase VI Completed Within 90 Days:			
Monthly Report Submitted & LOC/Competency Determination:			
Re-Assessment (MD/HSPP Approved):			

<i>IF NEEDED/REQUIRED</i>			
Monthly Report at 120 Days & LOC/Competency Determination:			
Monthly Report at 150 Days & LOC/Competency Determination:			
Monthly Report at 180 Days & LOC/Competency Determination:			
Re-Assessment (MD/HSPP Approved):			

Coordinator Notes/Contacts:	
Coordinator Signature:	
PQI Received:	
PQI Review & Signature:	